



The Harry Fox Agency, Inc., 601 West 26th Street, 5th Floor, New York, N.Y. 10001

APPLICATION FOR HFA MECHANICAL LICENSING ACCOUNT

This form is to create a licensing account with HFA for the manufacture and distribution of CDs, Audio Cassettes, LP s, DPD s, Ringtones etc. within the U.S.

If you are interested in licensing music represented by HFA for lyrics, tablature, digital jukeboxes, background music and other digital uses, please contact Newmedia@harryfox.com and describe your proposed digital use.

1. GENERAL CONTACT INFORMATION

Name of Company: _____ Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Country: _____

(No P.O. Boxes; must be a street address. If a rural address, we still need a street address in addition to P.O. Box)

Telephone #: _____ Fax#: _____

E-mail: _____ Website: _____

Is your company affiliated with any other HFA accounts? _____ If yes, please list the account names and numbers

2. PRELIMINARY RELEASE INFORMATION

Anticipated Quantity of Units: _____ over 2,500 (See section 3 below)
_____ 25 -2,500 (For mechanical licenses in a quantity of 25 to 2,500 units,
HFA recommends the use of Songfile system. Please
visit <http://www.harryfox.com/public/songfile.jsp> for more information.)

Signature: _____ Title: _____ Date: _____

Print name: _____

3. ADDITIONAL INFORMATION ON ACCOUNTS RELEASING 2,500+ UNITS

Have you ever done business with HFA before? If Yes, under what account name? _____

Check the category which best applies to you:

____ Corporation ____ Partnership ____ LLC ____ Individual ____ School ____ Church ____ Military Organization

If incorporated, please supply State and Date of Incorporation _____

If an individual, please supply Social Security Number _____

Years at Present Address _____

Annual U.S. Gross Receipts (check one) ____ \$5,000 or less ____ \$5,001 to \$50,000 ____ \$50,001 to \$100,000 ____ Over \$100,000

Bank Name: _____ Bank Address: _____

Type of Account: _____ Bank Telephone: _____

4. HFA ONLINE LICENSING TOOLS

Licensees with an HFA account can have access to our online licensing system, eMechanical, and to online reports of licensing activity. These tools are described further below. If you would like to use HFA Online, you must designate an Administrator(s) responsible for overseeing user accounts for your company's employees as described below. You may designate more than one person with Administrator duties; if your company elects to do this, please send a separate copy of the form for each Administrator.

eMechanical is a web-based mechanical licensing application, which will allow you to apply for licenses for physical and digital products online. Licensees can submit and track the progress of license requests in real time; research their entire licensing account online, not just transactions submitted through the application; and request licenses for digital permanent download singles and albums. Please note that this is not a bulk license request tool; if you are interested in bulk licensing, please inform an HFA Licensing agent.

Online Licensing Reports give licensees the ability to view all their licensing transactions online and download this data to their own systems. In addition, these reports will help to identify trends or analyze problems using a set of business analytical tools. The data used by the reporting application is now refreshed on a monthly basis with plans to move to weekly updates. The following reports are available in both Adobe PDF and Microsoft Excel formats: Download of License Transactions, Reports of License Transactions by Status Summary; Status Detail; Release Detail; and Song, and Notice of Song Ownership Changes. The reports may be customized using a series of prompts, or filters. The filters for licensing transactions include transaction type (such as digital), transaction status (such as unsigned), and the reporting period.

To utilize the HFA Online Licensing tools, please complete the following:

The organization(s) identified on the reverse of this page hereby request(s) HFA to open an account for and assign a password to the employee identified below, who will act as an Administrator to oversee access within our organization(s) to HFA's online systems. It is understood that the Administrator will be subject to all applicable terms governing use of HFA's online systems and will be responsible for supervising the access of our employees to HFA's online systems in accordance with such terms.

Administrator Name: _____

Administrator Title: _____ Administrator Department: _____

Administrator Postal Address: _____

(if different than company: _____)

Administrator Email: _____

Administrator Phone: _____ Administrator Fax: _____

In signing below I represent that I am authorized by the organization(s) identified above to designate the person identified above as an Administrator to oversee our employee's access to HFA online systems.

By: _____ Print Name: _____
Authorized Signature

Dated: _____ Title: _____

Return with License Request (attached) to: Licensing Department

The Harry Fox Agency, Inc., 601 West 26th Street, 5th Floor, New York, N.Y. 10001
Fax: 646-487-6746

5. ROYALTY REPORTING

Do *not* send a paper statement. Paper statements slow processing and royalty distribution time. Please send your required quarterly reporting of mechanical royalties in Excel spreadsheet format via email (royaltyfile@harryfox.com), which saves time and resources.

The HFA mechanical royalty reporting template is available from the HFA website at: <http://www.harryfox.com/public/RoyaltyReporting.jsp>

HFA Internal Use ONLY: Approved by: _____ Acct # _____